

University of Cologne

Faculty of Arts and Humanities
ERASMUS+ Information Sheet
Academic Year 2024/25



University of Cologne • Albertus-Magnus-Platz • 50923 Cologne, Germany

1. Institutional Details

Name of the Institution	University of Cologne
ERASMUS ID Code	D KOLN01
EUC Number (Charta)	29855
Website	https://www.uni-koeln.de/
Faculty	Faculty of Arts and Humanities

2. Contact Details

Institutional Coordinator	Christiane Biehl, M.A. c.biehl@verw.uni-koeln.de
Faculty Coordinator	Center for International Relations (ZIB) at the Faculty of Arts and Humanities philfak-zib@uni-koeln.de
Address	University of Cologne Center for International Relations (ZIB) at the Faculty of Arts and Humanities Albertus-Magnus-Platz 50923 Cologne, Germany Visiting address: Robert-Koch-Str. 41, 1st Floor 50923 Cologne
Telephone	+49 (0)221 - 470 3967
E-mail	philfak-incomings@uni-koeln.de
Website	https://zib.phil-fak.uni-koeln.de/en/international-students

3. Nomination and Application

Nomination Deadlines	Semester 1 (winter semester or full academic year): May 1 Semester 2 (summer semester): November 1
Nomination Procedure	Partner universities must nominate their students through this online form: https://zib.phil-fak.uni-koeln.de/35956.html?&L=1 Nominated students will receive further information about the application procedure via e-mail in May (winter semester/ full academic year) or November (summer semester).

Application Periods	Semester 1 (winter semester or full academic year): May 15 until July 15 Semester 2 (summer semester): November 15 until January 15
Application Procedure	<p>Admission</p> <p>1) Students must apply online via the portal KLIPS 2.0. Detailed instructions on the application procedure will be sent out via e-mail beforehand.</p> <p>2) After completing the online application, students must download and sign the Application for admission form and send it to erasmus_students@verw.uni-koeln.de via e-mail.</p> <p>Students will receive an e-mail as soon as they have been admitted. The Letter of Admission can be printed out from KLIPS 2.0 if needed.</p> <p>Contact person: Annika Schwarz erasmus_students@verw.uni-koeln.de</p> <hr/> <p>Enrolment</p> <p>After being admitted, students are required to</p> <ol style="list-style-type: none"> 1) pay the student welfare contribution by bank transfer (prerequisite for course registration; includes public transportation ticket) 2) upload a portrait photo for their student ID 3) request electronic reporting of their health insurance status from a German statutory health insurance provider and 4) download, sign and re-upload the application for enrolment. 5) After completing these steps, students will get a PIN number to activate their student account (Smail). <p>Contact person: Annika Schwarz erasmus_students@verw.uni-koeln.de</p> <p>General information: https://zib.phil-fak.uni-koeln.de/en/international-students/short-term-study-in-cologne/admission-and-enrolment</p>
Language Requirements	German B1 is strongly recommended. For courses in German Linguistics and Literature, German B2 is strongly recommended. For courses in English Studies, English B2 is strongly recommended.

4. Semester Dates/Arrival

Academic Year 2024/25	Semester 1 (Winter semester) Lecture Period: October 10, 2024 to January 31, 2025
One week prior to the start of the lecture period, we organize Welcome Days for incoming students.	Semester 2 (Summer semester) Lecture Period: April 7, 2025 to July 18, 2025
Semester dates overview until 2030	Main Holidays: Christmas: December 23, 2024 to January 6, 2025 Easter: April 18 to April 21, 2025 Whitsun: June 9 to June 13, 2025

	<p>Exam Period:</p> <p>Most written and oral exams are held in the last week of lectures or during the first three weeks of the lecture-free period. A few exams are scheduled at a later date. The deadline for term papers is March 15 in the winter semester and September 15 in the summer semester.</p>
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5. Visa, Housing, Health Insurance

Visa	<p>For information on visa requirements please visit: https://zib.phil-fak.uni-koeln.de/en/international-students/short-term-study-in-cologne/immigration-and-living-in-cologne/visa and https://www.auswaertiges-amt.de/en/visa-service/-/215870</p> <p>The University of Cologne will provide assistance, if required, in securing visas for incoming and outbound mobility participants, according to the requirements of the Erasmus Charter for Higher Education.</p> <p>Please contact: Annika Schwarz erasmus_students@verw.uni-koeln.de</p>
Housing	<p>Students can apply for student housing on this website: https://t1host.eu/SWK/index.html#admission</p> <p>We recommend applying right after nomination!</p> <p>For more information on accommodation see https://zib.phil-fak.uni-koeln.de/en/international-students/short-term-study-in-cologne/immigration-and-living-in-cologne/accommodation and https://portal.uni-koeln.de/en/international/study-in-cologne/accommodation-for-international-students</p>
Health Insurance	<p>Health insurance is mandatory for students under the age of 30 (prerequisite for enrolment). For more information, please visit: https://zib.phil-fak.uni-koeln.de/en/international-students/short-term-study-in-cologne/immigration-and-living-in-cologne/health-insurance</p>
Students with Disabilities	<p>For information, please visit: http://inklusion.uni-koeln.de/index_ger.html</p>

6. Courses

Course offerings	<p>Short-term students can freely choose modules from the Short-term Study Programme of the Faculty of Arts and Humanities:</p> <ul style="list-style-type: none"> • Link to course listings (please choose desired academic year!) • Module guide for short-term students (information on credit points, co-requisite courses, exams etc.)
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	<p>For detailed information on course selection and offerings please see https://zib.phil-fak.uni-koeln.de/en/international-students/short-term-study-in-cologne/course-selection</p> <p>Contact: philfak-incomings@uni-koeln.de</p>
Language of Instruction	<p>The English Studies (BA / MA) programme is entirely taught in English. The main language of instruction in the other programmes at the Faculty of Arts and Humanities is German.</p> <p>Some English-taught courses are usually offered in African Studies, Archaeology (Master), China Studies (Master), Digital Humanities (Master), History (Master), Linguistics & Phonetics, Media Culture Studies, Musicology, Philosophy, Social and Cultural Anthropology.</p> <p>The following programmes also offer a few courses in other languages: Dutch Studies (Dutch), Latin American History (Spanish), Romance Studies (French, Italian, Portuguese, Spanish), Slavic Studies (Russian).</p>
German as a Foreign Language (DaF) Courses	<p>Short-term students can participate in one free German language course per semester during their stay at UoC.</p> <p>Course options:</p> <ul style="list-style-type: none"> • Pre-semester course (online) in September or March: four-week intensive course with an amount of 20 hours per week (9 ECTS) or • In-semester course (in-person): language course with an amount of 6 hours per week during the semester (9 ECTS) <p>Students who wish to take both the pre- and the in-semester course in one semester, will be charged a course fee of 250€ for the second course.</p> <p>Registration: Nominated short-term students will receive an e-mail with a link to online registration in July (for the fall/winter courses) or January (for the spring/summer courses).</p> <p>For more information see: https://zib.phil-fak.uni-koeln.de/en/international-students/short-term-study-in-cologne/course-selection and https://portal.uni-koeln.de/en/international/study-in-cologne/department-german-as-a-foreign-language</p>
Learning Agreement	<p>A draft Learning Agreement must be sent to philfak-incomings@uni-koeln.de for approval by August 15 (winter semester) / February 28 (summer semester).</p> <p>To avoid unnecessary paperwork please do not send the Learning Agreement before course listings have been published:</p> <ul style="list-style-type: none"> • Publication of winter semester course listings: July 16, 2024 • Publication of summer semester course listings: January 28, 2025